



Digital Arts & Technology Academy (DATA)

**Regular Governing Council Meeting
May 1, 2018 – 10:15 a.m.**

1011 Lambertson Place, NE ◇ Albuquerque, NM 87107

AGENDA - Amended

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
 - Al Sanchez
 - Esther Marquez
 - Debra Dee
 - Pat Woodard
 - Omar Durant
- C. Adoption of Agenda
- D. Approval of Minutes – April 18, 2018, Emergency Meeting (*regular mtg had to be cancelled*)

II. PUBLIC FORUM

III. ACTION / DISCUSSION ITEMS

- A. Principal's Report Ms. Myhre / Mr. MacDonald
 - ~~Data on DATA: APS Site Visit Presentation~~
 - School Update
- B. Monthly Report Dr. Evalynne Hunemuller
 - Board Self-Evaluations
 - Public Meeting Resolution
 - Child Abuse/Neglect Training Handout
- C. Financial Report Mr. Michael Vigil /
Ms. Lynette Quintana
 - Regular Financial Items & Bars

IV. NEW BUSINESS

V. EXECUTIVE SESSION

VI. NEXT MEETING DATE

- A. Discussion on September meeting: 5th or 11th? (next meeting set for June 5, 2018)

VII. ADJOURNMENT

MINUTES OF THE
REGULAR GOVERNING COUNCIL MEETING
DIGITAL ARTS & TECHNOLOGY ACADEMY

May 1, 2018

I. CALL TO ORDER

A regular meeting of the DATA Governing Council was called to order on this date at 10:15 a.m. in the DATA Auditorium, 1011 Lambertson Place, N.E., Albuquerque, New Mexico.

A. Pledge of Allegiance

The Pledge of Allegiance was recited.

B. Roll Call: quorum present

Council Members Present:

Mr. Al Sanchez, President

Ms. Debra Dee

Mr. Omar Durant

Ms. Esther Marquez

Council Members Excused:

Dr. Patricia Woodard

Staff/Faculty Present:

Dr. Evalynne Hunemuller, Chief Executive Officer

Mr. Justin MacDonald, Assistant Principal

Ms. Lynette Quintana, Assistant Business Manager

Ms. Kris Quisenberry, Human Resources Coordinator

Others Present:

Mr. Michael Vigil, The Vigil Group

C. Adoption of Agenda

“Data on DATA: APS Site Visit Presentation” under Principal’s Report was withdrawn.

Dr. Hunemuller clarified that her evaluation, as well as the Board Self Evaluations (under Monthly Report), were to take place in Executive Session.

[Agenda approved by consensus.]

D. Approval of Minutes: April 18, 2018 Emergency Meeting

Ms. Dee moved approval of the April 18 minutes, as submitted. Mr. Durant seconded the motion, which passed unanimously.

II. PUBLIC FORUM

There were no speakers from the floor.

III. ACTION/DISCUSSION ITEMS

A. Principal’s Report

➤ **School Update**

Mr. MacDonald reported that the PARCC testing was finished last week, and went well. Students who missed the testing would be taking the test this week.

Mr. MacDonald said DATA continues to work with consultant Sandy Beery, who is helping to develop some mission-vision oriented work and commitments staff would make in order to better create and support the kind of school DATA should be. He said they came up with three commitments that would broadly encompass what they are looking for: supporting rigorous curriculum; supporting social-emotional health of students; and having students work together to solve problems, critical thinking, and so forth. They will meet up with Ms. Beery at the end of the school year during one of the daylong PLCs to wrap it up.

Mr. MacDonald stated that senior panels will begin tomorrow for the Humanities, in which they will present information about what they have learned. They will be evaluated by a panel of teachers, some administrators, and some off campus people.

Mr. MacDonald said senior finals are scheduled to take place next week.

Mr. MacDonald stated that graduation takes place on May 19 at noon. The awards ceremony will take place on Wednesday, May 16 for the seniors.

B. Monthly Report

➤ **Public Meeting Resolution**

Dr. Hunemuller asked the board to approve this resolution, which is an annual requirement.

There were no changes to the resolution.

Mr. Durant moved for approval. Ms. Marquez seconded the motion, which passed unanimously.

➤ **Child Abuse/Neglect Training Handout**

Dr. Hunemuller requested that Governing Council members take this training at their convenience during the summer months, which is online and takes about 60 minutes to complete. Instructions on the training were in the board packet.

C. Financial Report

➤ **Regular Financial Items & BARs**

Mr. Vigil stated that bank statements and financials would be available in about a week and would be reported at the next meeting.

Mr. Vigil reviewed and requested approval of three BARs.

Ms. Dee so moved. Mr. Durant seconded the motion, which passed unanimously.

IV. NEW BUSINESS

None.

V. EXECUTIVE SESSION

Ms. Marquez moved to enter executive session for the purpose of discussing limited personnel matters (Board Self Evaluation and evaluation of Dr. Hunemuller) as permitted by the Open Meetings Act. The motion was seconded by Mr. Durant and passed unanimously by roll call vote, with Mr. Sanchez, Ms. Dee, Ms. Marquez and Mr. Durant voting in favor.

[The Governing Council was in executive session from 10:45 to 11:45 a.m.]

Chairman Sanchez stated that the only matters discussed in executive session were limited personnel matters.

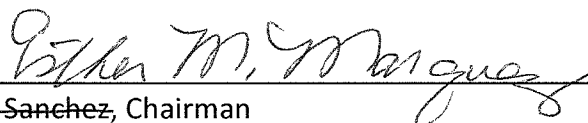
VI. NEXT MEETING DATE

A. June 5, 2018 at 10:15 a.m. – DATA Auditorium

VII. ADJOURNMENT

The meeting was adjourned at 11:45 a.m.

Accepted by:



Al Sanchez, Chairman
Esther Marquez, Acting Chair



PUBLIC MEETING NOTICE RESOLUTION

Digital Arts & Technology Academy Governing Council

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business of the for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs, shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(d) of the Open Meetings Act requires the annual determination of what constitutes reasonable notice of its public meetings;

NOW, THEREFORE BE IT RESOLVED, by the Governing Council of Digital Arts & Technology Academy that:

1. Regular Meetings, unless otherwise specified, will be held monthly, with the exception of January, July and August, unless needed. Notice of all regular meetings will be given at least ten (10) days in advance of the meeting date and advertised in the Albuquerque Journal Legal Ads section. The notice shall indicate how a copy of the agenda may be obtained and the agenda will be available to the public at least seventy-two hours prior to the meeting.

For the purpose of regular meetings, notice requirements are met if notice of the date, time, place and agenda is placed in newspapers or general circulation in the state and posted in the administrative offices at 1011 Lambertson NE, Albuquerque, NM. Copies of the written notice will also be emailed, faxed or mailed to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for the notice of public meetings.

2. Special Meetings may be called by the President or a majority of the members upon three (3) days notice. Notice of all special meetings will be given three (3) days in advance of the meeting date and advertised in the Albuquerque Journal Legal Ads section. The notice shall indicate how a copy of the agenda may be obtained and the agenda will be available to the public at least seventy-two hours prior to the meeting.

For the purposes of special meetings, notice requirements are met if notice of the date, time, place and agenda is posted in the administrative offices at 1011 Lambertson NE, Albuquerque, NM. Telephone notice shall be given or copies of the written notice will be emailed, faxed or mailed to newspapers of general circulation that have made a written request of notice of public meetings.

3. Emergency Meetings will be called only under unforeseen circumstances that demand immediate action to protect the health, safety and property or citizens or to protect the public body from substantial financial loss. They may be called by the President or a majority of the members upon twenty-four (24) hour notice, unless threat of personal injury or property damage requires less. The notice for all emergency meetings

will be posted near the front entrance to the school, located at 1011 Lamberton NE, Albuquerque; and it will include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

7. In addition to the information specified above, all notices shall include language similar to the following for anyone with a disability who may want to attend: If you need accommodations for the meeting, please contact the school at 505-341-0888 x47.
8. The Governing Council of DATA may close a meeting to the public only if the subject matter of such discussion or action is excepted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
 - (a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of the quorum taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to adjourn into closed session, and roll call of the vote will be taken so the vote of each individual member on the motion to adjourn into closed session shall be recorded in the minutes. Only those topics specified in the motion may be discussed in the closed meeting.
 - (b) If a closed meeting is conducted when the DATA Governing Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the topics to be discussed with reasonable specificity, is given to the members and to the general public.
 - (c) Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - (d) Except as provided in Section 0-15-1(H) of the Open Meeting Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the DATA Governing Council in an open public meeting.

Passed by the Governing Council of
Digital Arts & Technology Academy (DATA)
At their scheduled meeting on May 1, 2018



Al Sanchez, Governing Council President

5/1/18
Date

Governing Council
CHILD ABUSE AND NEGLECT TRAINING INSTRUCTIONS
May 1, 2018

The training takes about 60 minutes to complete, and it is online; so you can do it at your convenience.

- If you would, please have this done sometime before September 2018.
- Here is the link: <https://swrtc.nmsu.edu/resources/elearning/educators/>
- Please make sure and read the page of instructions that comes up before you begin.
- **Once you finish the training, please print the certificate. Then, you can give it to me at the September meeting. 😊**

One final note: we all have a safety net! If you have a question or are concerned about something, simply run it by Kristin Reeder, our Counselor. She can help you determine if a report needs to be made or not; and if so, she can walk you through the steps and be right there with you, if it will help. 😊

Thank you!
Kris Q.

DIGITAL ARTS AND TECHNOLOGY ACADEMY
CASH BALANCE SUMMARY

3/31/2018 4/30/2018

	3/31/2018	4/30/2018	
11000 - OPERATING FUND - STATE EQUALIZATION GRANT (SEG)	\$ 517,565.03	\$ 619,313.90	NOT RECONCILED
14000 - INSTRUCTIONAL MATERIALS	\$ 29,572.11	\$ 27,427.48	TO APRIL BANK STATEMENT
24101 - TITLE 1	\$ (305.34)	\$ (305.34)	
24106 - IDEA-B	\$ (22,508.09)	\$ (22,508.09)	
24154 - TEACHER/PRINCIPAL TRAINING & RECRUITING	\$ (8,423.81)	\$ (11,515.48)	
24174 - PERKINS GRANT	\$ (7,839.55)	\$ (21,698.43)	
26207 - CNM CLASSROOM ENHANCEMENT	\$ -	\$ -	
27103 - DUAL CREDIT TEXTBOOK REIMBURSEMENT	\$ (1,918.45)	\$ -	
27107 - GOB Library	\$ (3,844.00)	\$ (3,844.00)	
31200 - PUBLIC SCHOOL FACILITY	\$ (12,792.10)	\$ (33,233.28)	
31600 - HB 33	\$ 26,493.14	\$ 24,882.95	
31701 - SB-9	\$ 173,577.61	\$ 170,290.59	
TOTAL CASH	\$ 689,576.55	\$ 748,810.30	

BUDGET BARS

11000-0000-41706-0000-001063-0000-000000	Summer School Revenue	\$	11,240.00	\$	11,240.00
11000-1000-51300-0000-001063-1621-000000	Add'l Comp.	\$			

11000-0000-11111-0000-001063-0000-000000	Restricted Cash	\$	58,666.00	\$	58,666.00
11000-0000-56113-1010-001063-0000-000000	Software	\$			

BAR was accidentally
disapproved by Analyst

MAINTENANCE BARS

24174-1000-51300-3000-001063-1411-000000	Additional Compensation	\$	2,300.00		
24174-1000-51300-3000-001063-1415-000000	Additional Compensation	\$	400.00		
24174-2400-51300-0000-001063-1112-000000	Additional Compensation	\$	200.00		
24174-1000-52111-0000-001063-0000-000000	ERB	\$	417.00		
24174-1000-52112-0000-001063-0000-000000	RHC	\$	60.00		
24174-1000-52210-0000-001063-0000-000000	FICA	\$	186.00		
24174-1000-52220-0000-001063-0000-000000	Medicare	\$	43.50		
24174-1000-52500-0000-001063-0000-000000	SUI	\$	25.50		
24174-1000-53330-0000-001063-0000-000000	Professional Development	\$	6,506.00		
24174-1000-53414-0000-001063-0000-000000	Professional Services	\$	700.00		
24174-1000-56118-0000-001063-0000-000000	Supplies/Materials	\$	9,162.00		
24174-1000-57332-0000-001063-0000-000000	Supply Assets	\$		\$	20,000.00