

INSPECTION OF PUBLIC RECORDS ACT

2017 New Mexico Statutes Chapter 14 - Records, Rules, Legal Notices, Oaths Article 2 - Inspection of Public Records

This Act is intended to provide the public with access to most public records, with a few exceptions. Governmental entities designate a records custodian to whom requests can be addressed.

To request public records from the Digital Arts & Technology Academy (DATA)

Please send a written request to the person listed below with the name, address and telephone number of the person seeking access to the records and identify the records sought with reasonable specifics. The requirement for a "written request" can be met through electronic communication as well (email or facsimile).

Kris Quisenberry
Custodian of Public Records
Digital Arts & Technology Academy
1011 Lamberton Place NE
Albuquerque, NM 87107
Email: kris.quisenberry@datacharter.org
Fax: 505-341-0749

Response to the Request

Once the custodian receives the written request, the inspection of non-exempted public records will be permitted as soon as is practicable under the circumstances but not later than fifteen days after receiving the written request.

If the inspection is not permitted within three business days, the custodian shall explain in writing when the records will be available for inspection or when the public body will respond to the request. The three-day period shall not begin until the written request is delivered to the office of the custodian.

If a custodian determines that a written request is excessively burdensome or broad, an additional reasonable period of time shall be allowed to comply with the request. The custodian shall provide written notification to the requester within fifteen days of receipt of the request that additional time will be needed to respond to the written request. The requester may deem the request denied and may pursue the remedies available pursuant to the Inspection of Public Records Act if the custodian does not permit the records to be inspected in a reasonable period of time.

The statute also notes reasonable fees that may be charged.