

**GOVERNING BOARD**

**DIGITAL ARTS & TECHNOLOGY ACADEMY**

**TELEPHONIC/VIRTUAL MEETING**

**May 19, 2021**

**I. CALL TO ORDER**

A regular meeting of the DATA Governing Board was called to order on this date at 10:00 a.m. via teleconference.

**A. Roll Call: quorum present**

**Council Members Present:**

Ms. Amy Roble, President

Ms. Debra Dee

Mr. Al Sanchez

**Council Members Excused:**

Mr. Omar Durant

Ms. Esther Marquez

**Staff/Faculty Present:**

Ms. Lisa Myhre, Director

Mr. Justin MacDonald, Principal

Ms. Kris Quisenberry, Human Resources Coordinator

Ms. Lynette Quintana, Assistant Business Manager

**Others Present:**

Mr. Michael Vigil, The Vigil Group

**B. Adoption of Agenda**

**Ms. Dee moved approval of the agenda, as published. Mr. Sanchez seconded the motion, which passed unanimously by roll call vote.**

**➤ Declaration of Conflicts**

None declared.

**➤ Materials Read Prior to Meeting**

**By unanimous roll call vote, board members affirmed that they had read the materials provided for this meeting.**

- C. **Approval of Minutes: Regular Meeting on April 14, 2021**  
**Special Meeting on April 29, 2021**

Mr. Sanchez moved approval of the April 14 and April 29 meeting minutes, as submitted. Ms. Dee seconded the motion, which passed unanimously by roll call vote.

II. **PUBLIC FORUM**

No speakers.

III. **ACTION/DISCUSSION ITEMS**

A. **Principal's Report: Justin MacDonald**

➤ **7th Grade Planning Committee**

Mr. MacDonald reported that the committee continues to plan for 7th grade courses, but its scope of work has been expanded into the middle school and high school. For instance, they are looking at different ideas regarding the schedule and integrating certain classes, e.g., STEM classes or Humanities, and what kinds of offerings DATA will have in terms of electives and what that will look like along with the high school elective teachers. The committee is also looking at graduate aims for middle school students.

➤ **RIDES Equity Work**

Mr. MacDonald reported that, as part of the equity work project with Harvard, the DATA crew of six members is examining some of their blind spots and how that affects the school culture overall. The process continues into September. The group meets weekly, as well as monthly with the Harvard team.

➤ **Graduation May 15th**

Mr. MacDonald said graduation went very well, with just a few hiccups. Everyone liked the venue, which was beautiful, although the weather was hot. A few students have not finished up yet, but they are aware of what the requirements are in order to finish up by the end of June, and DATA is working with them.

➤ **Senior Day**

Mr. MacDonald reported that Senior Day went very well, it was a lot of fun, and many students brought their parents. DATA got a lot of positive feedback.

➤ **Summer School**

Mr. MacDonald stated that DATA will be offering summer school this year, but it will be completely online on Edgenuity. DATA is offering it only to a small group of charter school

students as well as juniors and seniors at DATA who need credit recovery. He and Kristin Reeder will manage that over the summer. He noted that APS is offering free summer school to APS students, but charter school students will be required to pay \$250.

➤ **Virtual learning next school year**

Mr. MacDonald commented that parents may still want some degree of virtual learning, so the admin team is discussing what it may be able to offer virtually, and what the pros and cons of that are. He added that APS will be offering virtual learning opportunities for its students, as well.

Mr. MacDonald said DATA will continue using Discord in certain capacities next school year, as it is helpful for posting assignments, communicating with students, etc.

Mr. MacDonald said DATA will use 5 of this year's 10 extra days to extend the regular school year, so final exams have been moved out one week. The remaining 5 days will be used for immersive learning. There will be 10 extra days next school year, as well.

**B. Monthly Report: Lisa Myhre**

➤ **Building Update**

Ms. Myhre reported that renovations continue to move forward, with completion slated sometime between July 1 and mid July.

➤ **Hiring**

Ms. Myhre reported that DATA recently hired a middle school teacher and is interviewing someone today it would like to use as a part-time Special Education teacher as well as help out with the Counseling Department to give extra support. DATA's search for a high school Math teacher continues.

➤ **Discussion on New Board Members**

Ms. Myhre said DATA is actively seeking new board members.

Ms. Roble announced that she will be resigning from the board because she has taken a superintendent job in Maxwell, effective July 1.

➤ **Public Meeting Notice Resolution**

Ms. Quisenberry stated that the resolution remains unchanged from last year, and asked for approval.

**Mr. Sanchez moved to approve the Public Meeting Notice Resolution. Ms. Dee seconded the motion, which passed unanimously by roll call vote.**

**C. Financial Report: Michael Vigil/Lynette Quintana**

➤ **Financial Summary**

Mr. Vigil said balances are growing, and DATA is very healthy, with cash balances at \$350,000.

➤ **Budget Adjustment Requests (BARs), Requests for Reimbursement (RFRs) & Disbursements**

Mr. Vigil reviewed BARs, RFRs, and Disbursements.

Mr. Vigil said the state annually recommends that the governing council give the principal, executive director, and business manager permission to enter any last-minute cleanup BARs before the APS deadline in order to remain in compliance with the budget. He said he would bring back any BARs, if needed, to the next board meeting. He said final BARs are due by June 14.

**Ms. Dee moved approval of the BARs listed. Mr. Sanchez seconded the motion, which passed unanimously by roll call vote.**

**Mr. Sanchez moved to approve the RFRs. Ms. Dee seconded the motion, which passed unanimously by roll call vote.**

**Mr. Sanchez moved approval for Lynette Quintana and Lisa Myhre to authorize any BARs that come up for maintenance purposes, and then report at the next board meeting. Ms. Dee seconded the motion.**

Mr. Vigil stated that Ms. Quintana would enter the line item, which would then go to Ms. Myhre, then to him, then to PED.

**The motion passed unanimously by roll call vote.**

Mr. Vigil reviewed the bank reconciliation, balance by fund, disbursements, and bank statements.

**Ms. Dee moved approval of the disbursements. Mr. Sanchez seconded the motion, which passed unanimously by roll call vote.**

**IV. NEW BUSINESS/BOARD QUESTIONS & COMMENTS**

None.

**V. EXECUTIVE SESSION**

None.

**VI. NEXT MEETING DATE**

**A. Wed., June 16, 2021, at 10:00 a.m. via Zoom (1 week later than normal)**

**VII. ADJOURNMENT: 10:33 a.m.**

*These minutes were presented for discussion and were approved unanimously by roll call vote at the June 16, 2021, Governing Board meeting. This meeting was held via Zoom due to the coronavirus restrictions with members attending remotely.*