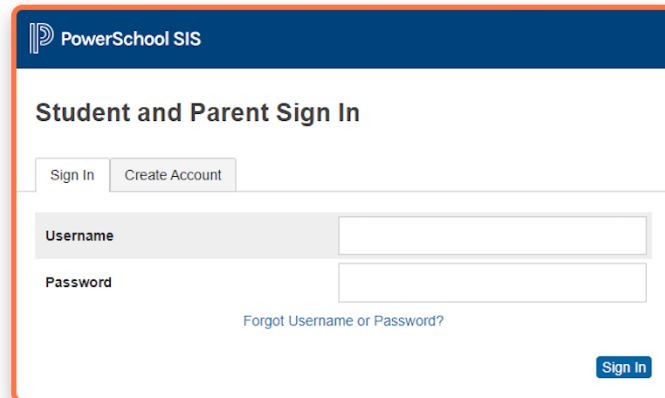


## STEP 1

**Navigate to the URL in the email: [datacharter.powerschool.com/public/](https://datacharter.powerschool.com/public/)**

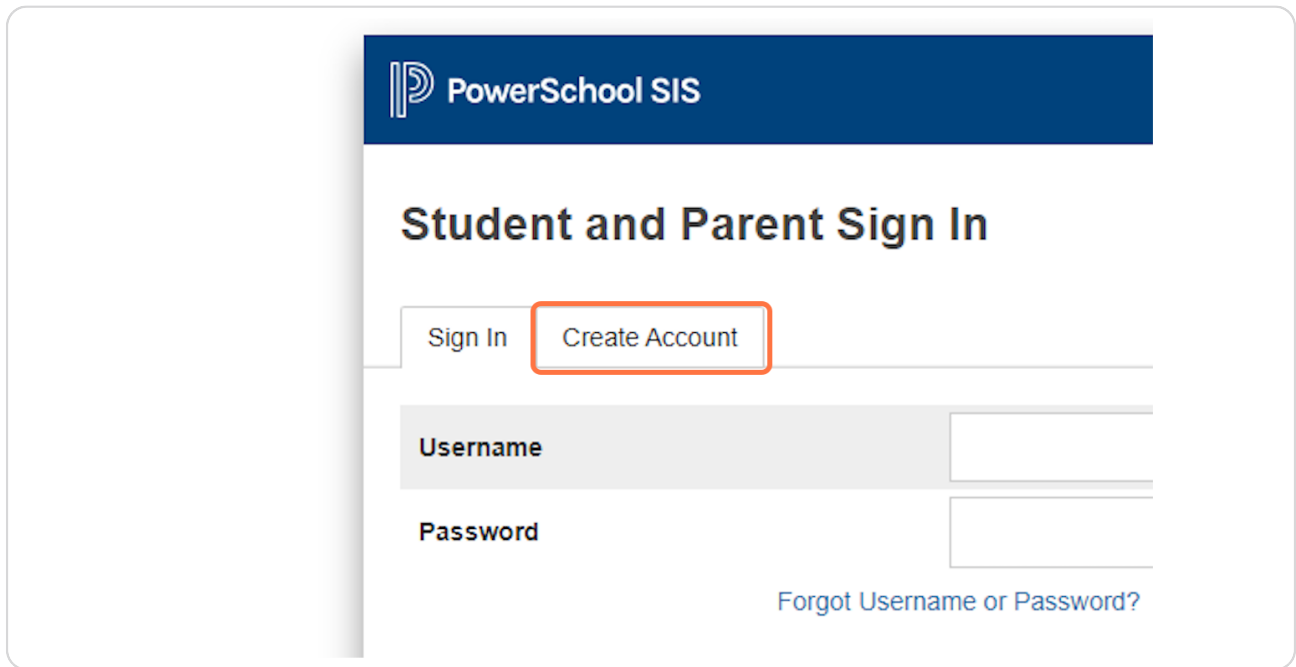


The screenshot shows the PowerSchool SIS login interface. At the top, there is a dark blue header with the PowerSchool SIS logo. Below the header, the title "Student and Parent Sign In" is displayed. There are two buttons: "Sign In" (active) and "Create Account". Below these buttons are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is positioned at the bottom right of the form area.

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STEP 2

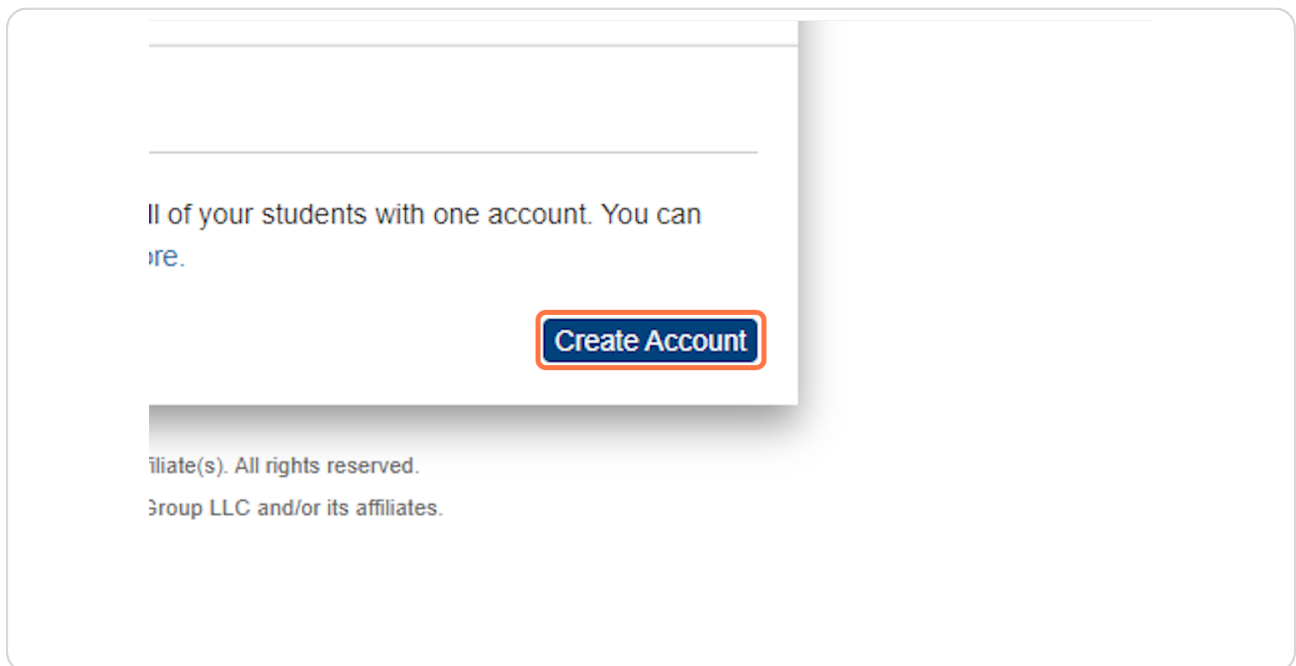
Click on the Create Account tab



The screenshot shows the PowerSchool SIS login interface. At the top, there is a dark blue header with the PowerSchool SIS logo. Below the header, the title "Student and Parent Sign In" is displayed. There are two tabs: "Sign In" and "Create Account". The "Create Account" tab is highlighted with a red rectangular border. Below the tabs, there are two input fields: "Username" and "Password". To the right of the "Password" field, there is a link that says "Forgot Username or Password?".

STEP 3

Click on Create Account



The screenshot shows the "Create Account" page. It features a large white box with a red border containing the text "All of your students with one account. You can create more." Below this text is a blue button with the text "Create Account". At the bottom of the page, there is a footer that reads "© 2019 PowerSchool Software Group LLC and/or its affiliates. All rights reserved."

## STEP 4

### Enter your information here with your desired username and password

#### Create Parent Account

Parent Account Details

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Re-enter Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>

Password must: •Be at least 8 characters long •Contain at least one uppercase and one lowercase letter •Contain at least one letter and one number •Contain at least one special character •Not be a well known password

#### Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

## STEP 5

### Enter your students name, the access ID and Password emailed to you

NOTE that if you have multiple students, you will fill out multiple sections on this page with the information with each. This will link all students to your one account.

Password must: •Be at least 8 characters long •Contain at least one uppercase and one lowercase letter •Contain at least one letter and one number •Contain at least one special character •Not be a well known password

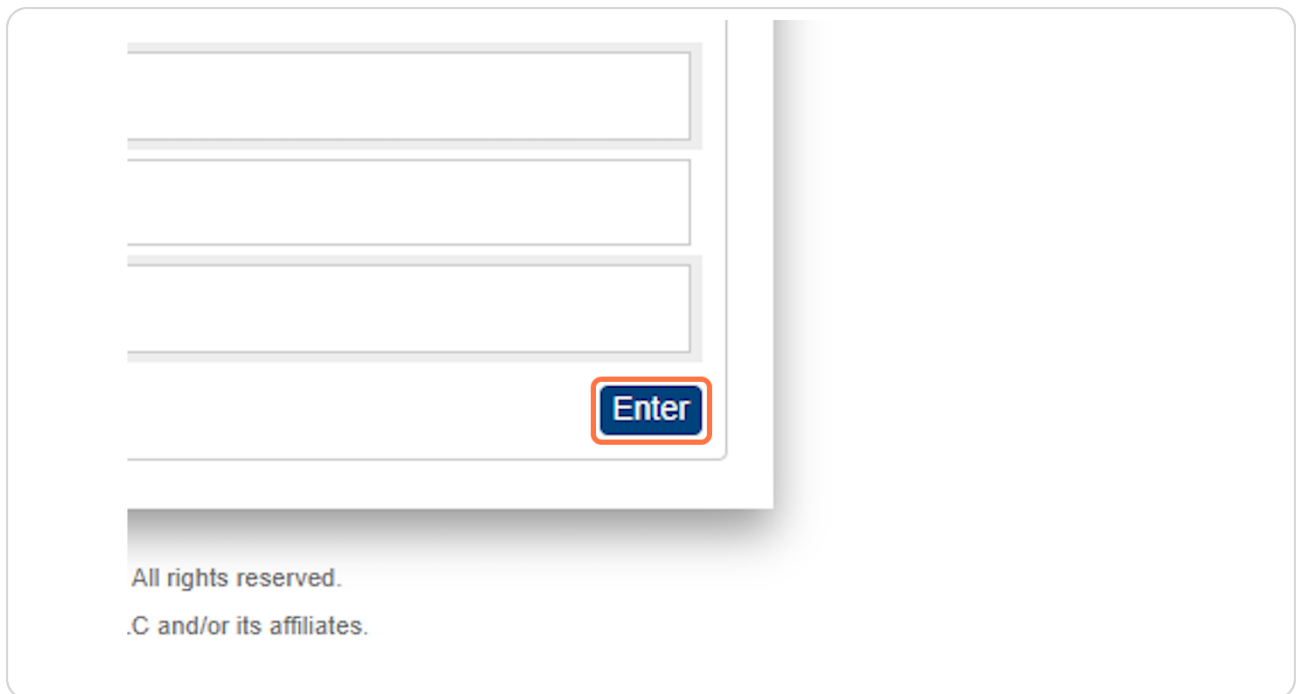
#### Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

1	<input type="text"/>
Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
2	<input type="text"/>
Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
3	<input type="text"/>

**STEP 6**

**Click on Enter**



A screenshot of a login form. The form consists of four empty input fields stacked vertically. To the right of the bottom-most input field is a blue button with the word "Enter" in white text, which is highlighted with a red rectangular border. Below the input fields, there is a dark grey footer area containing the text "All rights reserved." and ".C and/or its affiliates." in a small, light grey font.

**STEP 7**

**PowerSchool will email you verification to the email you provided it, your account will now be accessible through the parent portal Log in tab.**