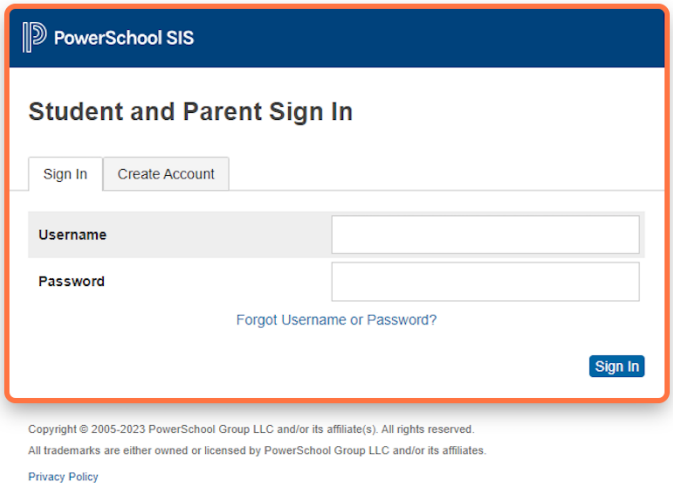
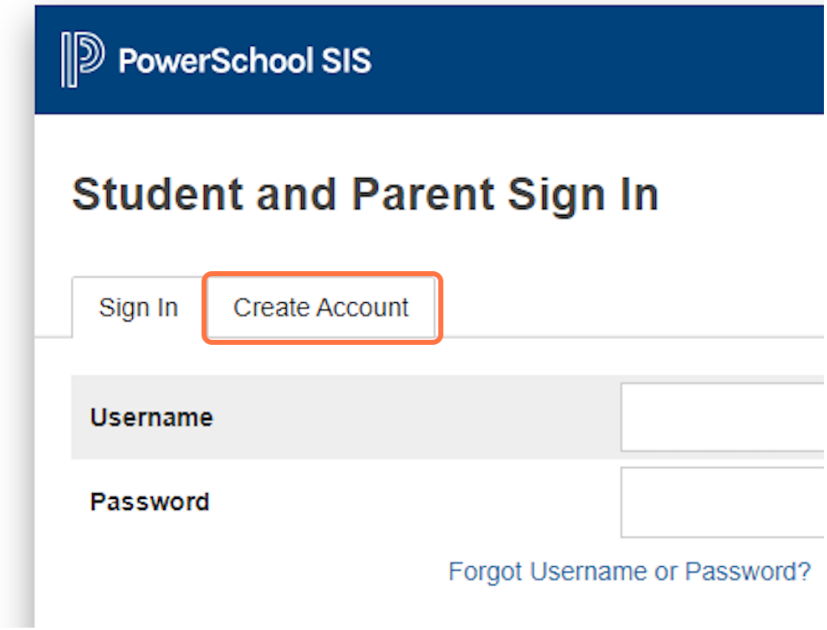
STEP 1

## Navigate to the URL in the email: datacharter.powerschool.com/public/



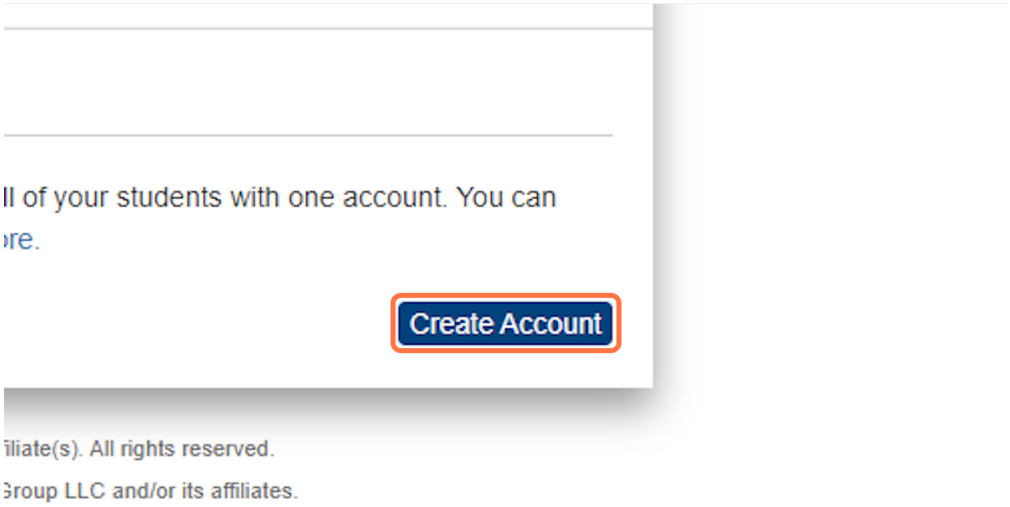
STEP 2

## Click on the Create Account tab



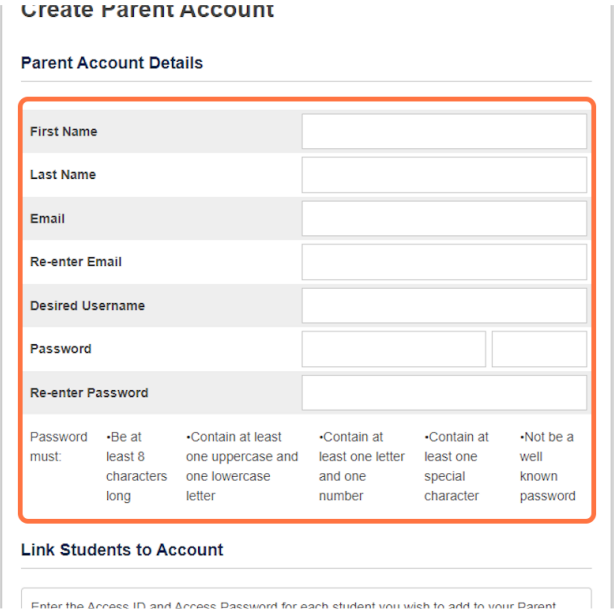

STEP 3

## Click on Create Account



STEP 4

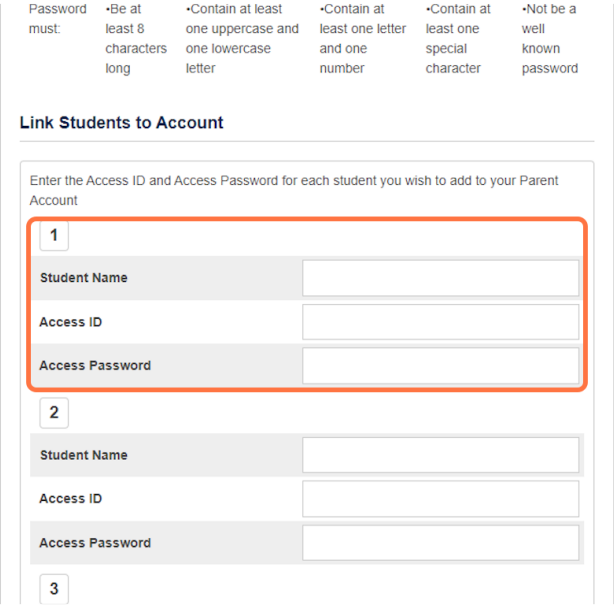
## Enter your information here with your desired username and password




STEP 5

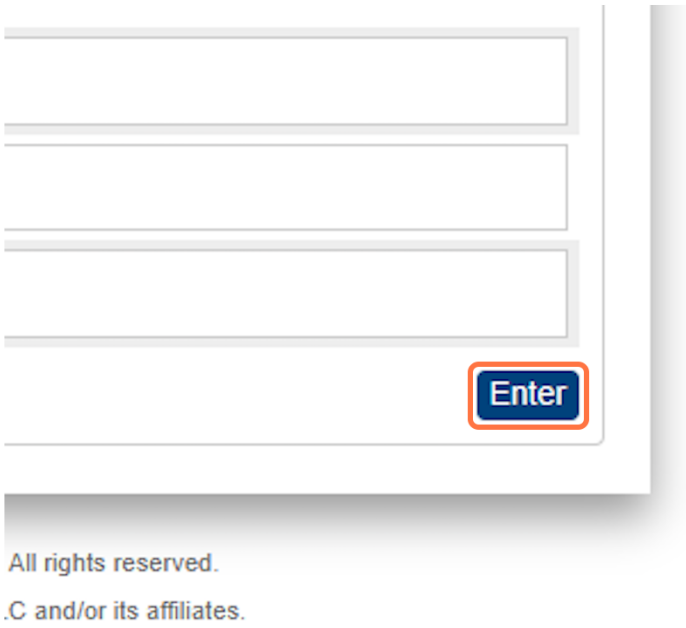
## Enter your students name, the access ID and Password emailed to you

NOTE that if you have multiple students, you will fill out multiple sections on this page with the information with each. This will link all students to your one account.



STEP 6

## Click on Enter




STEP 7

**PowerSchool will email you verification to the email you provided it, your account will now be accessible through the parent portal Log in tab.**