

MINUTES OF THE

DIGITAL ARTS AND TECHNOLOGY ACADEMY GOVERNING BOARD

REGULAR MEETING

May 23, 2024

I. CALL TO ORDER

A regular meeting of the DATA Governing Board was called to order on this date at 11:00 a.m. at the DATA Auditorium, 1011 Lambertson Place, NE, Albuquerque, New Mexico.

A. Roll Call: quorum present

Board Members Present:

Ms. Jennifer McDonald, Chair
Mr. Omar Durant, Secretary
Ms. Tara Groneman

Board Members Excused:

Ms. Deborah Martinez, Vice President

Staff/Faculty Present:

Ms. Jeanette Perez, Division Head Grades 10-12
Mr. Adam Dodge, Division Head Grades 7-9
Ms. Kris Quisenberry, Human Resources Coordinator
Mr. Jesse Gutierrez, School Business Official

Others Present:

Mr. Michael Vigil II, The Vigil Group

B. Adoption of Agenda

Ms. Groneman moved to adopt the agenda, as published. Mr. Durant seconded the motion, which passed unanimously.

- **Declaration of Conflicts**
- **Materials Read Prior to Meeting**

No conflicts were declared.

Board members stated that they had read the materials prior to this meeting.

C. Approval of Minutes: April 23, 2024, Regular Meeting

Ms. Groneman moved approval of the April 23, 2024, minutes. Mr. Durant seconded the motion, which passed unanimously.

II. PUBLIC FORUM

No one requested to speak.

III. ACTION/DISCUSSION ITEMS

A. Division Head Report: Jeanette Perez / Adam Dodge

➤ **Spring Site Visit / End of Year**

Ms. Perez said Dr. Escobedo visited DATA, was given a tour of the classrooms and was very complimentary.

Ms. Perez presented slides, all of which she said were shared with Dr. Escobedo. From the 90-day plan that DATA created at the beginning of the year, there were some projected targets for this year in terms of academic growth in reading and math. For reading, they projected that 31 percent of DATA's students would be proficient in 8th grade reading. The January data indicates that 61 percent are at proficiency, which is good news. In math, the target was 20 percent proficiency for 8th grade, and January data shows 36 percent are at proficiency.

B. Director Report

➤ **Turn in PSCOC & DATA Conflict of Interest Forms**

➤ **Public Meeting Notice Resolution**

Ms. Groneman moved to approve the Public Meeting Notice Resolution. Chair McDonald seconded the motion, which passed unanimously.

C. Financial Report

➤ **Financial Summary**

Mr. Vigil said he was included in a phone meeting with the LFC and LESC, when participants expressed concern about exorbitant medical insurance premium and insurance risk premium rates. Earlier this week, he learned that the NMPSIA board will be capping medical insurance premiums at 10 percent and not 15.5 percent, and the risk insurance premiums will be capped at 14.99 percent and not 32 percent. He said this is statewide, includes DATA, and is incredibly good news. He said the director of

school budgets at PED told him there will be a budget adjustment requirement in July, so there is no need to make an adjustment now.

Mr. Vigil reviewed the cash balance summary for March and April, expenditure and revenue account reports, balance sheet report, bank account reconciliation report, disbursements, BARs and RFRs.

Mr. Vigil stated that all the remaining balance in the state Special Capital Outlay fund (\$225,000) would be expended on completing the courtyard renovation.

➤ **Budget Adjustment Requests (BARs), Requests for Reimbursement (RFRs), & Disbursements**

Mr. Durant moved to approve the BARs, RFRs and disbursements. Ms. Groneman seconded the motion, which passed unanimously.

Mr. Durant moved approval for the Executive Director and the Business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cash but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the Governing Board at the next meeting, with review and detailed explanation. Chair McDonald seconded the motion, which passed unanimously.

IV. NEW BUSINESS

None.

V. EXECUTIVE SESSION: 11:58 a.m.

- A. To discuss the following, as permitted by the Open Meetings Act: limited personnel matters regarding the Director's evaluation details. This is a standard, annual event. [Section 10-15-1(H)(2)]**

Chair McDonald moved to enter executive session for the purpose stated on the agenda. Ms. Groneman seconded the motion, which passed unanimously by roll call vote.

[The board was in executive session from 11:58 a.m. until 12:55 p.m.]

Mr. Durant moved to come out of executive session. The only matter discussed in executive session was the Director's evaluation details. Ms. Groneman seconded the motion, which passed unanimously.

Ms. Groneman moved to offer Ms. Myhre another contract for next year. Mr. Durant seconded the motion, which passed unanimously.

VI. DISCUSS NEXT MEETING DATE

A. Discussion on whether a June meeting is needed

The next meeting was scheduled on June 18 at 11:00 a.m. via Zoom.

VII. ADJOURNMENT: 1:00 p.m.

These minutes were approved at the June 18, 2024, Board meeting by unanimous vote.