

DRAFT

MINUTES OF THE

DIGITAL ARTS AND TECHNOLOGY ACADEMY GOVERNING BOARD

REGULAR MEETING

November 22, 2024

I. CALL TO ORDER

A regular meeting of the DATA Governing Board was called to order on this date at 9:00 a.m. at the DATA Auditorium, 1011 Lambertson Place, NE, Albuquerque, New Mexico.

A. Roll Call: quorum present

Board Members Present:

Ms. Jennifer McDonald, Chair
Ms. Deborah Martinez, Vice President
Mr. Omar Durant, Secretary
Ms. Tara Groneman
Ms. Janet Stephenson

Staff/Faculty Present:

Ms. Lisa Myhre, Director
Ms. Jeanette Perez, Division Head Grades 10-12
Ms. Alixandra Rael, Division Head Grades 7-9
Ms. Kris Quisenberry, Human Resources Coordinator
Mr. Jesse Gutierrez, Business Officer

Others Present:

Mr. Mike Vigil II, The Vigil Group
Ms. Elizabeth Arrey, Middle School Teacher
Ms. Joy Martinez, Special Education Teacher

B. Adoption of Agenda

Mr. Durant moved approval of the agenda, as published. Ms. Groneman seconded the motion, which passed unanimously.

C. Approval of Minutes: October 18, 2024, Regular Meeting

Ms. Groneman moved approval of the October 18, 2024, minutes. Mr. Durant seconded the motion, which passed unanimously.

II. PUBLIC FORUM

No speakers.

III. ACTION/DISCUSSION ITEMS

A. Meet the Faculty!

Middle School Humanities teacher Elizabeth Arrey came with her class, introduced herself and described the curriculum she is using. She said she taught at APS for 11 years and is happy to be part of the DATA team. She said she has a Master's degree in Special Education.

B. Special Education Policies & Procedures: Joy Martinez

Ms. Martinez discussed the policies & procedures provided by New Mexico PED.

Ms. Groneman moved for approval. Mr. Durant seconded the motion, which passed unanimously.

C. Division Head Report: Jeanette Perez/Alixandra Rael/Lisa Myhre

➤ Performance Framework & Charter Renewal Update/Review

Ms. Myhre said DATA's charter has been renewed for the next five years, which is great news. She reviewed slides describing the mission specific goals that DATA hopes to achieve over the next five years, as well as the data that they will be collecting over that period as part of their reporting to the APS charter team.

Ms. Perez said this will be the first year when students will be creating a "Passage Portfolio" reflecting where they are at the 8th, 10th, and 12th grade levels, collecting artifacts on their learning, doing a process of reflection and goal-oriented planning, and then sharing that with the community, including parents and other stakeholders. The idea is that it becomes more intensive the older they get, but also shows that their skills at presenting, collecting and reflecting also grow over the years.

Ms. Perez reviewed slides reflecting DATA demographics, academic performance, results by subject, and other comparative data.

Ms. Perez and Ms. Rael showed a film created by faculty for Halloween.

D. Financial Report: Jesse Gutierrez

➤ Audit Update

Mr. Vigil reported that the audit has been submitted to the Office of the State Auditor.

➤ Financial Summary

Mr. Gutierrez presented the cash balance summary, account summary report, bank reconciliation report, outstanding checks, and general ledger detail. He reviewed RFRs and BARs, which included a capital outlay payment of \$206,893 to cover rent.

➤ **Budget Adjustment Requests (BARs), Requests for Reimbursement (RFRs), & Disbursements**

Ms. Groneman moved for approval of the BARs, RFRs & Disbursements. Mr. Durant seconded the motion, which passed unanimously.

IV. NEW BUSINESS

None.

V. NEXT MEETING DATE

The next meeting was scheduled on Monday, December 16 at 10:30 a.m.

VI. EXECUTIVE SESSION: 10:00 a.m.

- A. To discuss the following, as permitted by the Open Meetings Act: limited personnel matters regarding an update on concerns about a vendor [Section 10-15-1(H)(2)]**

Ms. Stephenson moved to enter executive session to discuss a limited personnel matter, as permitted by the Open Meetings Act. Ms. Groneman seconded the motion, which passed unanimously by roll call vote.

[The board was in executive session until 10:20 a.m.]

Mr. Durant moved to come out of executive session, noting that the only matter discussed in executive session was a personnel matter, as permitted by the Open Meetings Act. Ms. Groneman seconded the motion, which passed unanimously by roll call vote.

VII. ADJOURNMENT: 10:25 a.m.